

SAFTI Job Descriptions

Vehicle Washer

REPORTING:

- Vehicle Washer reports to the _____

DUTIES:

- Cleans the exterior and interior of transit vehicles using hand and power equipment
- Cleans interior of vehicle, using broom, cloth, mop, vacuum cleaner, and whisk broom
- Wash interior windows, dash area, seats, seatbelts, ceiling and walls
- Mops floors of the vehicle
- May sterilize interior of vehicle, using sterilizing sprays or sanitizers
- Checks interior for vandalism and conditions which would injure passengers or their clothing and reports damage or repairs damage as applicable
- Remove trash and gum from vehicle interior
- Removes dirt, grease, and oil from exterior surfaces of vehicles, using steam-cleaning equipment, or by spraying or washing vehicles, using spraying equipment, brush or sponge
- Cleans exterior windows with water, cleansing compounds, and cloth or brush
- Clean tires and rims
- May polish exterior of vehicle
- Checks exterior for evidence of damage and reports damage
- Replenishes sanitary supplies in vehicle compartments
- Turn valves or handles on equipment to regulate pressure and flow of water, air, steam, or abrasives from sprayer nozzles
- Turn valves or disconnects hoses to eliminate water, cleaning solutions, or vapors from machinery or tanks
- Mix cleaning solutions and abrasive compositions and other compounds according to formula
- Fuels buses and checks oil and water levels when required
- Steam clean engine
- Trades out buses when required
- Moves and lines up buses in yard and barn
- Must be able to follow safety procedures including wearing personal protective equipment
- Must be able to operate Authority vehicles

- Maintain a clean and safe work area by clearing floors and work surfaces of trash, cleaning up spills and debris and returning working materials and equipment to proper storage
- Maintain tools and equipment in a safe and working order
- Provide maintenance assistance to mechanics as required
- Perform normal building maintenance duties as assigned
- Following company protocol and procedures during shift without direct supervision
- Be able to act appropriately when faced with emergency situation by the utilization of common sense coupled with following Authority protocol and procedures
- The ability to recognize and report hazards and apply safe work methods
- The ability to establish and maintain effective working relationships with supervisor and co-workers
- Be able to follow directions and communicate with Supervisory personnel

RESPONSIBILITIES

- Must be able to report to work seven days a week from ___ to ___
- Participation when necessary in Authority training sessions at times outside of regular work shift
- Must be able to wear a company-prescribed uniform during work hours
- Must be able to maintain regular attendance in accordance with Authority standards
- Communication with Supervisory personnel regarding changes in medication
- Communication with Supervisory personnel regarding any license revocation or off-duty traffic violations
- Communication with Supervisory personnel regarding accidents and moving violations immediately
- Comply with and participate in training requirements as established by the Authority
- Continuing knowledge of local and state traffic rules and regulations
- Continuing knowledge of operational aspects of a variety of vehicles
- Must be able to accurately record hours of work on time cards/time reporting systems
- Must be able to maintain inventory of supplies

FUNCTIONS AND PHYSICAL DEMANDS:

- Ability to physically perform the essential functions of the job
- Ability to use necessary cleaning equipment and tools properly
- Ability to work with solvents, detergents, and adhesives
- Walk and Stand on concrete or asphalt surfaces
- Bend, stoop, crouch, squat and crawl to clean vehicles

- Reach below, at and above shoulder height to clean vehicles
- Stretch, twist, or reach out with the body, arms, and/or legs
- Use of arms, legs and body torso to climb steps into bus while maintaining three points of contact
- Hand, power, and air tool use required
- Climb, stand, and balance on ladders or platforms
- Using hands and arms in handling, installing, positioning, and moving materials, and operating equipment
- The employee must lift, carry, push, pull and/or move up to 50 pounds occasionally, up to 20 pounds frequently, and up to 10 pounds constantly

QUALIFICATIONS:

- Must also be able to communicate with Authority co-workers as to route information and/or emergency situations
- Must have job related experience
- The ability to complete reports
- Must be able to effectively communicate and follow oral/written instructions that are provided in English

This Job Description does not constitute an employment agreement between the Authority and any employee/job applicant. The Authority's management reserves the right to reassign duties or assign additional responsibilities as needed by the Authority.

I have read and understand the job description and requirements contained therein.

Signature: _____ Date: _____

Date of Adoption _____